



Date: 06 September 2018

1. AUTHORITY

This Circular is issued under the authority of the Chairman of the Board of Directors of the Civil Aviation Institute of Mozambique (IACM), pursuant to Article 19 of Law 05/2016 of 14 June and the paragraph g) of Article 12 of Resolution 19/2011 of 30 November.

2. PURPOSE

This Advisory Circular is issued to provide guidance on preparing training program content for aerodrome personnel.

3. REFERENCES

MOZ-CAR 139 Subparte V

MOZ-CAR 139.5.3.

4. APPLICABILITY

The Guidance Materials, apply to all Aerodrome Operators, who operate in Mozambique.

5. TRAINING PROGRAM CONTENT FOR AERODROME PERSONNEL

5.1 The aerodrome operator shall comply with the standards specified in the MOZCAR 139, MOZCATS 139 and with any conditions endorsed in the Aerodrome Certificate.

5.2 The aerodrome operator shall employ adequate numbers of qualified and skilled personnel to perform all critical activities for aerodrome operation and maintenance.

5.3 The operator shall train all personnel who access movement and safety areas and perform duties in compliance with the Requirements of this Regulation. This training shall be completed prior to the initial performance of such duties for all personnel. Thereafter, all personnel shall be retrained at least once every 3 years. The curriculum for initial and recurrent training shall include at least the following areas:

- (a) Aerodrome familiarization, including aerodrome marking, lighting, and signs system;
- (b) Procedures for access to, and operation in, movement areas and safety areas;
- (c) Aerodrome communications, including radio communication between the air traffic control tower and personnel, use of the common traffic advisory frequency if there is no air traffic control tower or the tower is not in operation, and procedures for reporting unsafe aerodrome conditions ;
- (d) Duties required under the Aerodrome Manual and the requirements of this regulation;
- (e) Any additional subject areas required in MOZCAR 139 as appropriate;
- (f) In respect of aerodrome maintenance, the training of personnel shall include the following areas as appropriate:
 - i. Maintenance of runway, taxiway and apron (paved and unpaved);
 - ii. Runway and taxiway strips and shoulders and runway end safety areas;

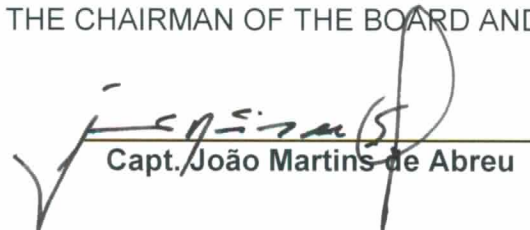
- iii. Aerodrome drainage and fencing;
 - iv. Aerodrome Visual aids and electrical systems;
 - v. Passenger and Cargo building facilities.
- (g) Make a record of all training completed by each individual in compliance with this section that includes, at a minimum, a description and date of training received and provide the Authority with a copy of this record, if requested;
- (h) As appropriate, comply with the following training requirements:
- i. Aircraft Rescue and Fire Fighting operational requirements;
 - ii. Ground Vehicles and Pedestrians;
 - iii. Aerodrome Inspection programme;
 - iv. Wildlife Hazard management.
- (i) Notwithstanding the requirements of item 5.3, the aerodrome operator shall develop and implement a training program for personnel engaged that will demonstrate compliance with this regulation.

5.4 The aerodrome operator shall implement a programme to upgrade the competency of the personnel referred to in MOZCAR 139.

5.5 The aerodrome operator shall submit to the Authority for approval a training programme for operational and maintenance personnel.

INSTITUTE OF CIVIL AVIATION OF MOZAMBIQUE

THE CHAIRMAN OF THE BOARD AND CEO


Capt. João Martins de Abreu